

## Board of Trustees Meeting 11/11/2020



### **Attendees**

Rt. Rev Bishop Daniel Gutierrez	Roberta Torian
Canon Doug Horner	Dave Dixon
Kathleen Stephenson	Rev. Frank Allen
Canon Shawn Wamsley	Elizabeth Curtis Swain
James Pope	Rev. Tim Safford
Albert Dandridge, Esq	Kirk Muller
Patricia Smith	Eric Rabe
Rev. Mike Rau	Rev. Jane Gober

The Bishop opened the meeting in prayer at 10:00AM.

### **Leadership Reports**

#### **Bishop Report**

The Bishop opened the meeting at 10AM. The Bishop discussed the convention and the various approvals that were passed, primarily the budget. He stated that an increase in the assessment would have most certainly caused a great deal of concern on the part of the churches. He is thankful for some of the churches input and some that have increased their mission-oriented donation.

The Bishop appointed Rev. Frank Allen to lead a road-mapping exercise of our going forward vision.

The Bishop asked for a motion to approve the agenda and minutes from the October 2020 meeting. Patricia Smith made the motion. Rev. Mike Rau seconded it. The board approved unanimously.

Rev Jane Gober introduced herself to the board as its newest member. The members of the board introduced themselves to Rev. Jane Gober.

#### **President's Report**

Roberta Torian reported her activities during the past month. She her gratitude at the re-election of Dave Dixon and James Pope. She next mentioned that terms continue to the beginning of the year, they do not necessarily terminate at convention. She also mentioned concerns that have arisen regarding transparency board deliberations.

The Bishop mentioned that the Diocese may move back to closing churches due to a reemergence of the virus spread.

Canon Shawn Wamsley stated there is ongoing litigation related to the Boy Scouts of America. He further explained the work that Mary Kohart is engaged in for a fund to be set aside for potential lawsuits. Mary is available for questions related to the issue.

### **Committee Reports**

#### **Pandemic Parishes in Need Ad-Hoc Committee**

James Pope made his report regarding the work of the Pandemic response team. He reported that there have been asks of \$356,000 and grants of \$278,000. One new request has been made since our last meeting. He stated that the committee is prepared for potential upcoming requests as the churches of the Diocese approach a winter with expected virus increases and parishes being closed. Kirk Muller asked whether the funds availability program was being promoted. The Bishop asked that the fund be promoted weekly.

#### **Communications Ad-Hoc Committee**

Kathleen Stephenson stated that there is no report.

#### **Mission Committee Report**

The Mission Committee has not met.

#### **Relationship between the HR Committee and the Commission on Wellness**

Rev. Mike Rau stated that the Committee has not met. Rev. Mike will be leaving the Diocese effective January 5, 2021. The Bishop will appoint a new Trustee to lead the Human Resources Committee.

#### **Property Committee Report**

Patricia Smith stated that the committee did meet. The Wapiti property sale agreement has been broken and we will need to move to another buyer. The previous buyer is now interested in purchasing the property again. The board discussed challenges with the sale and how we should be approaching the next buyer.

#### **Finance Committee**

James Pope reported that the Finance team met, and spent their time discussing the draft audit report presented by BBD auditors. We have a clean audit with the exception of the fact that we don't consolidate either ECS or the Cathedral Church. Three issues in the management letter, all of which are minor and have been addressed by a declaration of our compliance.

Eric Rabe stated that we need to address the Disclosure of conflict-of-interest deficit. Canon Horner will send out a standard form at the behest of the Bishop.

Roberta Torian asked about how we are working with the board of ECS since it is not consolidated in our financials. James Pope advised that we were no longer appointing the majority of ECS board members.

James Pope made a motion to approve the draft audit, and to post it to the Diocesan website. Rev Frank Allen seconded. Rev. Timothy Safford added that the management letter be included beside the audit. The board approved unanimously. Patricia Smith made a motion to approve the finance report and post it. Albert Dandridge seconded. The board approved the motion unanimously.

Canon Doug Horner reviewed the monthly financial statements.  
Current status of the budget is on track due to lower expenses and unfilled employee positions.

### **New Business**

The Bishop stated the Diocese will be on CBS broadcast network for the remainder of the year. He also discussed the upcoming communication platform expansion.

Roberta Torian discussed the minutes of the board being posted to the Diocesan website. The format and transparency of the minutes should express the actions of the board and provide necessary context.

Eric Rabe stated the minutes should be posted in a draft form as soon as possible after the meeting. Once the meeting minutes are approved at the subsequent meeting the draft pre-text will be removed.

Roberta Torian asked for consensus for publishing the minutes in draft form after the board has had a chance to review. The Board gave its consensus.

### **Old Business**

Roberta Torian called for any old business. None required.

### **Closing**

Roberta Torian adjourned the meeting at 11:20AM. Rev. Jane Gober offered a prayer in closing.