

Plan For Re-Entry Addendum

Appendix E

Since the initial release of [the Diocesan Plan](#), we have gotten a number of helpful questions and reflections covering areas not sufficiently addressed in the original document. The CDC has also updated its guidelines which can be found [here](#). The supplement that follows should be added to the Plan and carries the same authority.

Concurrent Gatherings on Campus

Multiple independent gatherings of up to 25 people each are permitted on the campus so long as there is a plan to manage the ingress, egress and other possible places which might lead to unsafe congestion at places like bathrooms or parking lots.

Elevators and Chair Lifts

It is recommended that only members of households use an elevator together. Masks should continue to be worn while using the elevator/lift by everyone, even if from the same household. A sanitizing station should be placed at all entry points (with a container of disinfecting wipes). Those who use the elevator/lift should be instructed to use the wipes to sanitize buttons at the entry point, to use the wipes to press buttons inside the elevator and to wipe down any bars or handles they may touch upon exiting. We also suggest placing signs on the elevator that only one family or a person use the elevator at a time.

Insurance

So long as you follow the Diocesan Plan, there should be no additional requirements from your insurer

Masks

Cloth masks may be offered in addition to, or instead of, disposable ones so long as they conform to one of the recommended styles. However, if a cloth mask is given, it should not be recollected but kept by the recipient. Additional information on masks can be found [here](#), [here](#) and [here](#)

Pastoral/Eucharistic Visits

While pastoral and eucharistic visitation is permitted in Phase II (p.7), it is critical to understand that any in-person contact carries with it the risk of transmission. This applies both to the person(s) visited and to the visitor. Therefore, the safest option is always to visit virtually or by phone. However, as the Church we recognize that circumstances may arise that necessitate an in-person visit. In those cases, maximum caution and care should be used.

Observing all precautions (masks, hand washing, distance, etc.) will mitigate some of the risk. In addition, prior to visiting, all clergy and LEM's should monitor their health, including checking their temperature on the day of the visit. If they are running an elevated temperature, are displaying a cough, having difficulty breathing, or are otherwise not feeling well, they should

not go. Visiting ministers may wish to get tested for COVID19 which can now be done even when asymptomatic. However, unless they are prepared to do this prior each time they go out for a visit, a single test is of limited value.

If the Eucharist is offered, it must follow the protocols as presented on page 15.

Prayer books and Hymnals

While all prayer books and hymnals should be removed prior to the resumption of in-person worship, parishioners are permitted to bring their own Book of Common Prayer with them with the understanding that they must also take it with them.

Preparing the Building

Before the building is re-opened, please consult the CDC guidelines on re-opening [here](#). Please pay particular attention to the water systems. Make sure to run all faucets for several minutes to ensure that any water that has been left standing in pipes is cleared. You should also be sure that hot water is run so that the hot water heater(s) are engaged. If you have any water filters, they should be changed. If you have any questions or concerns please consult with your plumber.

Preparation of the Eucharist

The altar guild, and anyone else involved with the preparation of the altar, should wear a mask and thoroughly wash their hands prior to beginning their work. The same applies to the cleaning of vessels, etc. after the service.

Schools

While the Plan temporarily suspends in-person activities for children and youth (under 18), this applies only to those activities and ministries run directly by the church. This would include Sunday school, children's chapel, Vacation Bible School, etc. However, it does not apply to child care, preschools or schools located on the church property or otherwise affiliated with the church. It would also not apply to any summer camps run by those organizations.

All such schools, whether they are an independent tenant or run by the church, can only resume operations if they are in accordance with all regulations set by state and local government agencies (such as the Office of Early Childhood Development, Department of Human Services and the PA Department of Education) and any relevant professional associations.

Prior to resuming in-person activity, the school should coordinate with the church to confirm that they have the capacity to run their program in accordance with both the above regulations and CDC recommendations which can be found [here](#). Church leadership (vestry and clergy) must confirm the school's readiness and make a formal decision before they are allowed to resume.

Both the school and church should also consult the following pages and accompanying decision tools from the CDC for [Child Care/Preschool \(Child Care Tool\)](#), [Schools \(School Tool\)](#) and [Summer Camp \(Summer Camp Tool\)](#). If the school needs to clarify their liability, they should consult with their attorney and/or check with their insurance company.

It is also important that church and school coordinate around shared space, staff and any other shared resources. For example, if the school relies on custodial or administrative staff that they share with the church, will those personnel be back to work? Likewise, if the school uses a corridor, bathroom or other common area that the church might use later that evening, you would collectively need to agree upon a way to ensure that the area is cleaned and disinfected after school is done and then again, after the church activity is done that night.

Ventilation The CDC recommends increasing ventilation. If worshipping inside, consider opening windows as well as running fans and air conditioners. More can be found [here](#).